

INSTRUCTION SHEET FOR JEFFERSON DAVIS SILVER MEDAL

Refer to General Bylaws, Article XX, Section c (4), and Handbook, Section 8-13.

This medal is presented with a Certificate of Merit to students who excel in the preservation of Confederate history for any project that furthers the historical objectives of the UDC, including, but not limited to, essay contests. The essay topic must be on some aspect of Confederate history.

Only one Jefferson Davis Silver Medal per person may be bestowed. A Certificate of Merit may be presented in lieu of a second medal.

This medal is only presented by the UDC. Chapters and Divisions are encouraged to seek worthy schoolchildren for medal presentation. This medal is processed by the Historian General.

Submit in triplicate. One application must be on UDC acid-free paper. The other two can be copies, but all signatures, on all three applications, must be originals.

Recipient: The recipient's name will be typed on the certificate exactly as it is entered on the application. The recipient is considered a proposed recipient until the award is approved by the Historian General.

Fill in recipient's address, whether it is a chapter, Division, or General award, and the name/number of the presenting chapter or Division.

Proposed bestowal date: This date should be a minimum of six (6) weeks from the date the application is mailed by the Division Historian to the Historian General.

Reason for Award: This should be brief, concise, and very specific. For example, if the award is being presented to the winner of an essay contest, the reason will be "First Place in essay contest; subject: 'Robert E. Lee.'" This award will not be approved for work expected of a CofC officer in connection with the office held. It must be exceptional work that furthers the historical objectives of the UDC.

Proofs must be included with the application. For essay contest winners, a copy of the essay must be included. For all other work, proofs must be included. Proofs should be listed on the back of the application form.

Signatures: All signatures must be original and in black or blue ink. Signatures must be complete at each level prior to sending the application form to the next level.

Check: The check should be payable to "Treasurer General UDC." The current price may be obtained from the *Annual General Minutes*.

Ship to: For chapter award, medal may be sent to Chapter Historian or Chapter President. For Division award, medal should be sent to Division Historian.